

**Congresswoman Teresa Leger Fernández (NM-03)**  
**Appropriations Requests Guide**  
**Fiscal Year 2022**

Congresswoman Teresa Leger Fernández strives to ensure that the federal government invests in the programs and policies that create opportunities for New Mexico's 3rd Congressional District and our nation. She welcomes constituents and other stakeholders to submit appropriations requests in the following categories:

**PROGRAMMATIC AND LANGUAGE REQUESTS:**

1. Programmatic request: a request to fund a specific program in the appropriations bill at a specified level.
  - a. Example: Provide \$1,000,000,000 for the USDA ReConnect program.
2. Language request: a request to include specific bill or report language that does not direct funding to a particular entity but encourages, urges, or directs some type of action by an agency.
  - a. Example: The Committee encourages USDA to study the impact of expanded broadband on rural communities' economic prosperity.

**The deadline to submit programmatic and language requests to our office is 6:00 p.m. MST on April 9, 2021. To submit a programmatic or language request, please fill out [this form](#).**

**COMMUNITY PROJECT FUNDING:**

3. Community Project Funding request: a funding request for a specific governmental entity or nonprofit organization to carry out a specific community project.
  - a. Example: Provide \$500,000 for a specific entity in City, State.

Community Project Funding (CPF) is a new initiative for FY 2022 that will allow each Member of Congress to request direct funding for 10 projects that benefit the communities they represent. The Appropriations Committee will ultimately decide which projects receive funding.

**The deadline to submit CPF requests to our office is 6:00 p.m. MST on April 14, 2021.**

Please note that this limited timeline is due to external deadlines that our office does not control, and therefore our office will do everything possible to accommodate late submissions from constituents of the 3<sup>rd</sup> District.

**Please submit your requests using these forms:**

- [Ag., Rural Devel., Food & Drug Admin](#)
- [Commerce, Justice and Science](#)
- [Defense](#)
- [Energy and Water Development](#)

- [Financial Services and General Government](#)
- [Homeland Security](#)
- [Interior, Environment, and Related Agencies](#)
- [Health & Human Services](#)
- [Labor and Education](#)
- [Military Construction & Veterans Affairs](#)
- [Transportation, Housing and Urban Development](#)

You may send any supplemental materials or questions to [NM03Requests@mail.house.gov](mailto:NM03Requests@mail.house.gov).

### **General CPF Guidelines:**

For FY 2022, CPF is available from 32 accounts across 10 different appropriations measures. Only governmental or non-profit organizations as described under 501(c)(3) of the Internal Revenue Code will be eligible for CPF. Requests may only be made for the accounts listed below and must meet the specified requirements. Please note that some accounts include matching requirements that the Appropriations Committee will not waive.

Requests must be for Fiscal Year 2022 and cannot include multi-year funding. However, the period of availability to spend the funds may last longer than one year depending on the account from which it comes.

Members must demonstrate that there is significant community support for the proposed projects. This may be evidenced by letters of support from elected officials; press articles highlighting the need for the requested CPF; newspaper editorials; listing on state intended use plans, community development plans, or other publicly available planning documents; resolutions passed by city councils or boards; or other compelling evidence of community support. **This demonstration is critical to increasing the likelihood that the Appropriations Committee will choose to fund a project.**

A summary of eligible accounts and their allowed uses is below. In-depth information on eligibility requirements and allowable uses for each account can be found in the linked form for the relevant appropriations measure. The range of sizes for CPF awards has historically been between a few thousand dollars and several million dollars, with the majority of available awards being under one million dollars (although this varies by account).

All requests selected for submission to the Appropriations Committee will be posted publicly on the Committee website. Additional information from the Appropriations Committee can be found [here](#).

### **Agriculture, Rural Development, Food and Drug Administration, and Related Agencies**

Please use [this form](#) to submit CPF requests for accounts within the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies appropriations measure. 3 accounts within this measure are eligible for CPF:

1. **USDA Community Facilities Grants:** CPF from this account may be used to purchase, construct, or improve essential community facilities in rural areas; to purchase equipment; and pay other related project expenses. These projects must serve a rural area, which the account defines as “cities, villages, townships and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest U.S. Census Data.” This is one of the most flexible accounts; examples of eligible projects include medical or dental clinics, towns halls, courthouses, childcare centers, police or fire departments, public works vehicles, or distance learning equipment.

BEST FOR: Nonprofit organizations and local or Tribal governments located in qualified rural areas.

2. **USDA ReConnect Program:** CPF from this account may be used for construction, improvement, or acquisition of facilities and equipment to improve broadband access. The community must be rural and lack sufficient access to broadband service. For the purposes of this account, a rural area is any area which is not located within: (1) A city, town, or incorporated area that has a population of greater than 20,000 inhabitants; or (2) an urbanized area contiguous and adjacent to a city or town that has a population of greater than 50,000 inhabitants. Sufficient access to broadband is defined as greater than 90% of any rural area in which households have fixed, terrestrial broadband service delivering at least 10 Mbps downstream and 1 Mbps upstream. Mobile and satellite services will not be considered in making the determination of sufficient access to broadband. Please note that eligibility for funding from this account is tricky and will likely be determined on a case-by-case basis.

BEST FOR: Local or Tribal governments and nonprofit organizations that meet eligibility requirements.

3. **USDA Agricultural Research Service (ARS), Buildings and Facilities:** CPF from this account may be used for ARS-owned facilities or for facilities that will enhance ongoing ARS work. Requests can assist in the acquisition of land, construction, repair, improvement, extension, alteration, and purchase of fixed equipment or facilities. ARS owns and operates laboratories and facilities across the United States.

BEST FOR: Scientific researchers; local research universities.

#### Commerce, Justice, Science, and Related Agencies

Please use [this form](#) to submit CPF requests for accounts within the Commerce, Justice, Science, and Related Agencies appropriations measure. 4 accounts within this measure are eligible for CPF:

4. **Byrne Justice Assistance Grants (JAG):** CPF from this account may be used to assist state, local, and Tribal law enforcement efforts to prevent crime, improve the criminal justice system, provide victims’ services, and other related activities. CPF requests designed to help improve police-community relations are strongly encouraged. Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

BEST FOR: State, local, and Tribal governments; local law enforcement agencies.

5. **Community Oriented Policing Services (COPS) - Technology & Equipment:** CPF from this account may be used by local law enforcement to develop and acquire effective technologies and interoperable communications that assist in investigating, responding to, and preventing crime. These projects should help improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve. Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

BEST FOR: State, local, and Tribal law enforcement agencies.

6. **National Oceanic and Atmospheric Administration (NOAA) Operations, Research, and Facilities:** CPF from this account may be used for research, demonstration, or education projects performed by external partners or for prioritizing NOAA internal funds for geographically specific projects. This account does not fund construction projects. Any such project must be aligned with NOAA's [mission](#) and within their existing authorities. Examples of eligible projects include biological research on wildlife, the Great Lakes, wetland restoration, and coastal tidal gauges.

BEST FOR: Local research universities; other research institutions; state and local governments.

7. **National Aeronautics and Space Administration (NASA) Safety, Security, and Mission Services:** CPF from this account may be used for activities consistent with and supportive of the work of NASA's mission directorates and within the agency's authorities, such as STEM education activities and scientific research. Examples of such projects include nanomaterials research, antennae for unmanned aerial vehicles, and minority science initiatives. Funding for building construction or renovation projects will not be considered for community project funding.

BEST FOR: Local nonprofit colleges and universities; K-12 local education agencies; research institutions; local STEM education and workforce training programs.

### Defense

Please use [this form](#) to submit CPF requests for accounts within the Defense appropriations measure. 5 accounts within this measure are eligible for CPF:

8. **Research, Development, Test, and Evaluation Army:** CPF from this account may be used to enhance the Army's scientific and technical knowledge through research, development, testing, and evaluation funded by the Department of Defense (DOD) and performed by industry, universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

BEST FOR: Local research universities, national labs.

9. **Research, Development, Test, and Evaluation Navy:** CPF from this account may be used to enhance the Navy's scientific and technical knowledge through research, development, testing, and evaluation funded by DOD and performed by industry,

universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

BEST FOR: Local research universities, national labs.

10. **Research, Development, Test, and Evaluation Air Force:** CPF from this account may be used to enhance the Air Force's scientific and technical knowledge through research, development, testing, and evaluation funded by DOD and performed by industry, universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

BEST FOR: Local research universities, national labs.

11. **Research, Development, Test, and Evaluation Space Force:** CPF from this account may be used to enhance the Space Force's scientific and technical knowledge through research, development, test, and evaluation funded by DOD and performed by industry, universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

BEST FOR: Local research universities, national labs.

12. **Research, Development, Test, and Evaluation Defense-Wide:** CPF from this account may be used to enhance DOD's scientific and technical knowledge through research, development, test, and evaluation funded by the Department of Defense (DOD) and performed by industry, universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

BEST FOR: Local research universities, national labs.

#### Energy and Water Development, and Related Agencies

Please use [this form](#) to submit CPF requests for accounts within the Energy and Water Development, and Related Agencies appropriations measure. 2 accounts within this measure are eligible for CPF:

13. **U.S. Army Corps of Engineers:** Requests will be considered for the following: Investigations, Construction, Mississippi River and Tributaries, and Operation and Maintenance. While requests for new starts in these accounts will be accepted, please consider this limitation when making requests. Please note that for the Corps, the Subcommittee may provide funding for a limited number of Environmental Infrastructure projects, if any, in the Construction account. While requests for specific projects will be accepted, please consider this limitation when making requests. Please note that for the Corps, the Subcommittee may include a very limited number of Continuing Authorities Program projects, if any, in the Construction account.

Only previously authorized projects will be considered for funding. A list of authorized projects can be found [here](#).

BEST FOR: Facilitators of authorized projects and their partners.

14. **Bureau of Reclamation - Water and Related Resources:** Only previously authorized projects will be considered for funding. A list of authorized projects can be found [here](#).

BEST FOR: Facilitators of authorized projects and their partners.

#### Financial Services and General Government

Please use [this form](#) to submit CPF requests for accounts within the Financial Services and General Government appropriations measure. 1 account within this measure is eligible for CPF:

15. **Small Business Administration, Small Business Initiatives:** CPF from this account may be used to support small businesses, including for entrepreneur training, workforce development, counseling, research, and construction or acquisition of facilities. This is one of the most flexible CPF accounts.

BEST FOR: State, local, and Tribal governments; local nonprofit organizations.

#### Homeland Security

Please use [this form](#) to submit CPF requests for accounts within the Homeland Security appropriations measure. 3 accounts within this measure are eligible for CPF:

16. **Pre-Disaster Mitigation Grants:** CPF from this account may be used for planning or projects to lessen the impacts of future disasters. Examples of eligible projects include stormwater projects or buying out properties in flood-prone areas. Only projects that meet the requirements detailed in the most recent [Notice of Funding Opportunity](#) for the Building Resilient Infrastructure and Communities (BRIC) grant program will be considered for funding, including the cost-share requirement and environmental and historic preservation requirements, as applicable. All project proposals must be accompanied by a letter of support from the appropriate state agency affirming that it believes the project is eligible.

BEST FOR: State, local, and Tribal governments

17. **Nonprofit Security Grants:** CPF from this account can be used to secure nonprofit organizations that can show they are at risk of terrorism, broadly defined (this includes religious organizations targeted by anti-Semitic or Islamophobic violence, among others). Eligible expenses include security cameras, contract security services, training, and more. Only projects that meet the requirements detailed in the most recent [Notice of Funding Opportunity](#) and the [Preparedness Grants Manual](#) for the Nonprofit Security Grant Program (NSGP) will be considered for funding. All project proposals must be accompanied by a letter of support from the appropriate state administrative agency affirming that it believes the project is eligible.

BEST FOR: Houses of worship; local school systems; local nonprofit colleges and universities; community and charitable organizations; museums and arts organizations; hospitals and medical clinics.

18. **Emergency Operations Center Grants:** CPF from this account may be used to improve emergency preparedness by supporting secure, strategically located emergency operations centers. Examples of eligible projects include construction and renovation of such centers. Only projects that meet the requirements detailed in the most recent [Notice of Funding Opportunity](#) for the Emergency Operations Center Grant Program, including the cost-share requirement and environmental and historic preservation requirements, as applicable, will be considered for funding. All project proposals must be accompanied by

a letter of support from the appropriate state administrative agency affirming that it believes the project is eligible.

BEST FOR: State, local, and Tribal governments.

Interior, Environment, and Related Agencies

Please use [this form](#) to submit CPF requests for accounts within the Interior, Environment, and Related Agencies appropriations measure. 3 accounts within this measure are eligible for CPF:

**19. Department of the Interior - Land Acquisition Through the Land and Water**

**Conservation Fund:** CPF requests under this fund should be for the federal acquisition of land and water for the purpose of land and habitat conservation and outdoor recreation. Land acquisition projects should be requested through the agency that would manage the land being acquired. The four land management agencies are: (1) the Bureau of Land Management, (2) the Fish and Wildlife Service, (3) the National Park Service, and (4) the Forest Service. The Committee will look favorably upon requests for projects listed in the President's FY22 Budget Request, as well as those listed in the supplemental LWCF project lists provided by the land management agencies.

BEST FOR: State, local, and Tribal governments and park districts; nonprofit organizations with ownership of land to conserved.

**20. Environmental Protection Agency - State and Tribal Assistance Grants (STAG):**

CPF from this account may be used to fund local wastewater and drinking water infrastructure projects. This includes construction of and modifications to municipal sewage treatment plants and drinking water treatment plants. Similar to past practice, the Committee will be limiting STAG infrastructure grants only to projects that are publicly owned or owned by a non-profit entity, and that are otherwise eligible for the funding from that state's Clean Water or Drinking Water State Revolving Funds (SRF) loan programs. There is a minimum 20% cost share requirement for any portion of a project funded through a STAG infrastructure grant. Projects already listed on New Mexico's Intended Use Plans for wastewater and drinking water will be prioritized by the Committee.

BEST FOR: State, local, and Tribal governments; owners of nonprofit sewer and drinking water infrastructure.

**21. U.S. Forest Service - State and Private Forestry:** CPF from this account may be used to improve the management, protection, and utilization of America's forests, including landscape scale restoration, urban and community forestry, forest disease or pest treatment, and fire assistance. Projects that are listed on any federal or state ordinal list, or are clearly demonstrated to meet the goals of New Mexico's State Forest Action Plan will be prioritized by the Committee.

BEST FOR: State, local, and Tribal governments; state and local parks services; nonprofit organizations with ownership of private forestland.

Labor, Health and Human Services, Education, and Related Agencies

Please use [this form](#) (HHS) or [this form](#) (Labor and Education) to submit CPF requests for accounts within the Labor, Health and Human Services, Education, and Related Agencies appropriations measure. 5 accounts within this measure are eligible for CPF:

**22. Department of Health and Human Services—Health Resources and Services Administration—Program Management:**

- a. Health Facilities Construction and Equipment – Funding from this account may be used for construction, renovation, or capital equipment for facilities for provision of health, mental health, or substance abuse services, training of health professionals, or medical research. In addition to construction and renovation, grants can be used to acquire capital equipment, such as lab equipment or x-ray machines.
- b. Health Professions Education and Workforce Development – Grants for projects to improve education and training of health care professionals, or to analyze health workforce trends and needs.
- c. Rural Health Outreach – Grants to support research on rural health programs and ways of improving health care in rural areas.
- d. Telehealth and Health Information Technology – Funding for telemedicine, distance learning, or use of technology to improve health care.

BEST FOR: Local nonprofit hospitals; public health departments; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing or other health professions; and medical research laboratories.

**23. Department of Health and Human Services—Substance Abuse and Mental Health Services Administration—Health Surveillance and Program Support:** CPF from this account may be used for (1) programs that promote the prevention or treatment of mental health disorders, including rehabilitation, outreach, and other support services; (2) programs that improve access, reduce barriers, and promote high quality, effective treatment and recovery services; and (3) programs to prevent the onset of illegal drug use, prescription drug misuse and abuse, alcohol misuse and abuse, and underage alcohol and tobacco use.

BEST FOR: Community health centers; public health departments; nonprofit mental and behavioral health service providers and treatment centers (inpatient and outpatient); local governments; nonprofit organizations providing mental and behavioral health services and/or outreach to youth, homeless, or other high-risk populations; and local public colleges and universities.

**24. Department of Labor—Training and Employment Services (WIOA Programs):** CPF from this account may be used for programs that provide direct training and employment services to individuals and that meet [Workforce Innovation and Opportunity Act \(WIOA\)](#) requirements. Projects requesting funding must also demonstrate linkage(s) with state or local workforce investment systems and include an evaluation component. Funding cannot be used for construction or renovation of facilities. Examples of eligible projects include workforce training programs, adult education and literacy programs, and youth workforce readiness programs.

BEST FOR: State, local, and Tribal governments; local community colleges; local workforce development agencies; nonprofit job training centers; education providers.



**25. Department of Education—Innovation and Improvement (K-12):** CPF from this account may be used for instructional services, afterschool centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community schools, and early childhood education. In general, the focus of elementary and secondary education community project funding should be providing early childhood or K-12 educational services. Special education services, early intervention services for infants and toddlers, transition services, and postsecondary education services are also eligible. Funding may not be used for construction or renovation, with the exception of minor remodeling as part of tech upgrades.

**BEST FOR:** State and local education agencies (including local school districts); local nonprofit colleges and universities; other local education nonprofit organizations.

**26. Department of Education—Improvement of Postsecondary Education (FIPSE):** CPF from this account is open to local colleges and universities and some education nonprofits. Examples of eligible projects include hiring and training faculty, establishing and improving degree programs, improving teacher preparation programs, developing and improving curricula, upgrading technology and telecommunications, acquiring science laboratory equipment, providing student support, implementing university partnerships with school districts, and establishing research and training centers. Special education services, early intervention services for infants and toddlers, transition services, and postsecondary education services are also eligible. Funding may not be used for construction or renovation, with the exception of minor remodeling as part of tech upgrades.

**BEST FOR:** Local nonprofit colleges and universities; other local education nonprofit organizations.

#### Military Construction, Veterans Affairs, and Related Agencies

Please use [this form](#) to submit CPF requests for accounts within the Military Construction, Veterans Affairs, and Related Agencies appropriations measure. Eligible lists of CPFs are those that are submitted to Congress by the Secretary of Defense or his/her designee. Projects that only appear on a list or Future Year Defense Program (FYDP) provided by a base commander will not be accepted. These lists include (a) FYDPs (updated document listing projects eligible for FY22 will be obtainable after the FY22 full budget rollout, through the Under Secretary of Defense (Comptroller) [website](#), (b) Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs), and (c) Cost-to-completes (CTCs) (CTCs are projects that have previously received an appropriation but require additional funding for completion. These lists represent the requirements identified by each Service for the additional funding necessary to complete a project). Once FY 2022 lists are released to Congress, the subcommittee will recirculate this guidance with active hyperlinks so that you will be able to be routed to the official document.

Each project requested must be shovel ready in FY 2022 with 35 percent design complete and must be positioned to have contracts awarded in FY 2022.

3 accounts within this measure are eligible for CPF:

**27. Construction and Unspecified Minor Construction–Active Components:** CPF from this account may be used for both construction and unspecified minor military construction projects for active components. Eligible projects include construction, installation, equipment of temporary or permanent public works, military installations, and facilities for the following accounts: (1) Army; (2) Navy and Marine Corps; (3) Air Force; and (4) Defense-Wide Agencies (SOCOM, DHA, etc.). Only projects that have been submitted to Congress by the Secretary of Defense or his/her designee through the Future Year Defense Program (FYDP), Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs), or cost-to-complete lists (CTCs) will be considered eligible for funding. Such lists are not finalized for the current fiscal year, but the FY2020 FYDP can be found [here](#).

BEST FOR: Facilitators of Active Components (Army, Navy and Marine Corps, Air Force, and Defense-Wide Agencies) projects that have been submitted to Congress by the Secretary of Defense or his/her designee through the Future Year Defense Program (FYDP), Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs), or cost-to-complete lists (CTCs).

**28. Construction and Unspecified Minor Construction–Reserve Components:** CPF from this account may be used for construction and unspecified minor military construction projects for Reserve Components. Eligible projects include construction, expansion, rehabilitation, and conversion of facilities for training and administration for the following accounts: (1) Army National Guard; (2) Air National Guard; (3) Army Reserve; (4) Navy Reserve; and (5) Air Force Reserve. Eligible recipients include [].

BEST FOR: Facilitators of Reserve Components (Army National Guard, Air National Guard, Army Reserve, Navy Reserve, and Air Force Reserve) projects that have been submitted to Congress by the Secretary of Defense or his/her designee through the Future Year Defense Program (FYDP), Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs), or cost-to-complete lists (CTCs).

**29. Planning and Design:** CPF from this account may be used to improve facility resilience, study, planning, design, and architect and engineer services for the following accounts: (1) Army; (2) Navy and Marine Corps; (3) Air Force; (4) Defense-Wide Agencies (SOCOM, DHA, etc.); (5) Army National Guard; (6) Air National Guard; (7) Army Reserve; (8) Navy Reserve; and (9) Air Force Reserve. Eligible recipients include .

BEST FOR: Facilitators of Active or Reserve Components projects that have been submitted to Congress by the Secretary of Defense or his/her designee through the Future Year Defense Program (FYDP), Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs), or cost-to-complete lists (CTCs).

Transportation, and Housing and Urban Development, and Related Agencies

Please use [this form](#) to submit CPF requests for accounts within the Transportation, Housing and Urban Development, and Related Agencies appropriations measure. 3 accounts within this measure are eligible for CPF:

30. **Department of Transportation - Local Transportation Priorities:** CPF from this account may be used for highway and bridge construction and repair; transit capital projects; bicycle, pedestrian, and recreational trails; and construction of ferry boats and terminals, among other projects. This is one of the most flexible accounts. All projects must be formally supported by the state or local government that would administer the project.

BEST FOR: State, local, and Tribal governments; metropolitan planning organizations; local transportation agencies; local parks services.

31. **Department of Transportation - Airport Improvement Program (AIP):** CPF from this account may be used for enhancing airport safety, capacity, and security, and mitigating environmental concerns. Funding may be used only for facilities and equipment and may not be used for construction or rehabilitation of contract towers.

BEST FOR: Local airports.

32. **Department of Housing and Urban Development (HUD) - Economic Development Initiative (EDI):** CPF from this account may be used for economic and community development activities, including land or site acquisition, demolition or rehabilitation of housing or facilities, construction and capital improvements of public facilities (including water and sewer facilities), and public services. This is one of the most flexible accounts; funds may also include planning and other activities consistent with the underlying authorization for the Community Development Block Grant program within HUD. EDI community project requests are not eligible for the reimbursement of expenses for activities already undertaken (including debt service or debt retirement).

BEST FOR: Local and Tribal governments and agencies; local and Tribal housing authorities; local small business development organizations; and other nonprofit community organizations.